NPR
COLLEGE OF ENGINEERING
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(AN AUTONOMOUS INSTITUTION)
NBA Accredited (B.E. - CSE, ECE, EEE & Mechanical Engg.) | Accredited by NAAC with 'A' Grade | Recognized by UGC under 2 (f)
ISO 9001:2015 Certified | Approved by All India Council for Technical Education, New Delhi | Affiliated to Anna University, Chennai
NPR Nagar, Natham, Dindigul - 624 401 | Email : nprcetprincipal@nprcolleges.org | Web : http// nprcet.edu.in

NPRCET/OFF/Ref.No: C59/2025-26 Date:08.12.2025

CIRCULAR

Teaching and Learning Centre (TLC)

This is to inform that a meeting of Teaching and Learning Centre (TLC) of our institution is planned to conduct on 09.12.2025 (Tuesday) at 04.00 p.m. All the members are informed to attend the meeting without fail.

Venue: Library

The agenda for the meeting is listed below:

1. Review of previous meeting
2. Discussion about the upcoming events in 2025-2026
3. TLP Observation
4. Any other Matter.

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Copy to

1. IGC office for information
2. IQAC through mail
3. Department Notice Board
4. Members of TLC
5. File

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TEACHING AND LEARNING CENTRE (TLC)

Date: 09.12.2025

Minutes of meeting- III

The third meeting of the Teaching and Learning Centre (TLC) for the academic year 2025-2026 was conducted on 9th December 2025 (Tuesday) at 4:00 p.m. in the Library. The minutes of the meeting are as follows:

The following members were present in the meeting

S/N	Name of the Faculty Member	Designation & Department	Association	Signature
1	Dr. S. Selvaperumal	Principal	Chairman	
2	Dr. M. Ramakrishnan	AP/Mathematics	Co-ordinator	
3	Mr. P.M. Dhureen Karthik	AP-Civil	Member	
4	Dr. C. Manivel	AP-MECH	Member	
5	Mrs. R. Joan Pavithra	AP-CSE	Member	
6	Mrs. D. Priya Dharshini	AP-AI&DS	Member	
7	Mrs. S. Janet Vidyaa Nancy	AP- IT	Member	
9	Dr. K. Rajesh	AP- EEE	Member	
10	Mrs. S. Gayathri Devi	AP/-MBA	Member	

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TEACHING AND LEARNING CENTRE (TLC)
MINUTES OF THE MEETING

Venue	: Library
Meeting Date	: 09.12.2025
Time	: 4:00 p.m.
Coordinated by	: Dr. M. Ramakrishnan (TLC Coordinator)

1. Review of Previous Program

- Dr. M. Ramakrishnan presented a brief overview of the previous TLC meeting and reviewed the major discussions and resolutions made.
- It was resolved that all upcoming TLC programmes will be organized exclusively on working days and intended only for faculty members.
- The Principal emphasized the necessity of ensuring active student participation in every class through effective teaching–learning strategies.
- Faculty members were advised to conduct periodic revisions to reinforce student understanding and enhance overall academic performance.

2. Orientation Programme for Newly Joined Faculty Members

- Dr. S. Selvaperumal, Principal and Chairman, initiated discussions on conducting an Orientation Programme for faculty members who have joined from June 2025 to till date.
- The matter was deliberated in detail by all TLC members, and the requirement for structured sessions covering academic and examination-related procedures was unanimously agreed upon.

3.Discussion on Orientation Programme Sessions

- Mrs. R. Joan Pavithra, AP/CSE, and Mrs. D. Priya Dharshini, AP/AI&DS discussed the importance of conducting a session on Preparation of Course File to ensure uniform documentation practices among newly joined faculty members.
- Dr. K. Rajesh, AP/EEE and Mrs. S. Janet Vidyaa Nancy, AP/IT emphasized the necessity of an exclusive session on ERP Guidelines to familiarize new faculty members with institutional ERP procedures.
- Dr. C. Manivel, AP/Mech, Dr. P. M. Dhureen Karthik, AP/Civil and Mrs. S. Gayathri Devi AP/MBA highlighted the importance of orienting new faculty members on Examination-related Work and CO Attainment, including assessment methods and outcome-based education practices.

4. Approved Schedule for Orientation Programme

- Based on the above discussions, the following schedule was finalized with the consent of all members:

➢ 22.12.2025 – Preparation of Course File – Mrs. C. Kalpana, HOD (i/c) IT,
➢ 24.12.2025 – ERP Guidelines – Mrs. C. Kalpana, HOD (i/c) IT,
➢ 29.12.2025 – Examination-related Work and CO Attainment – Dr. C. Manivel, Deputy COE

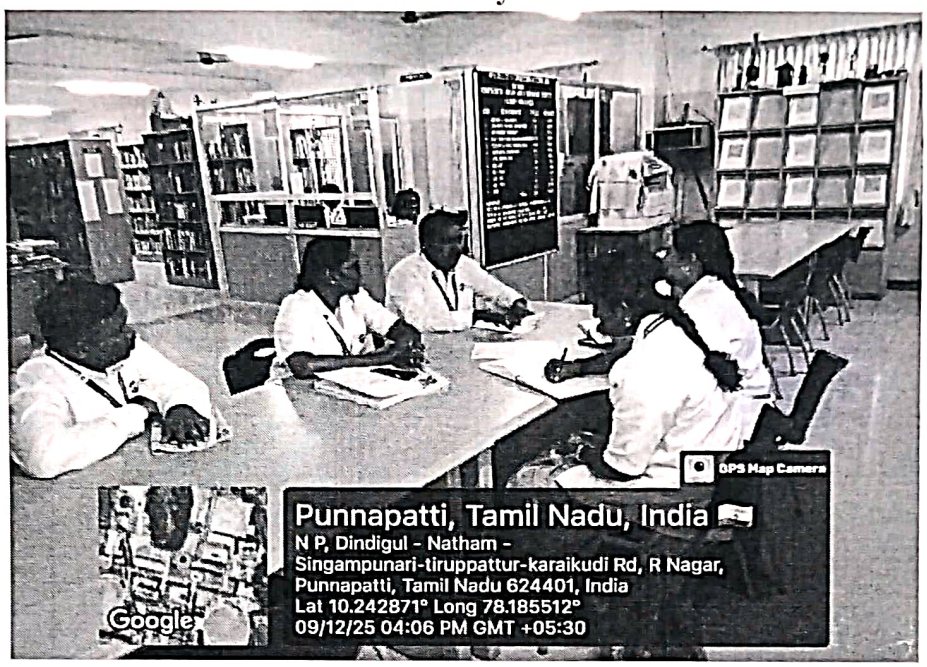
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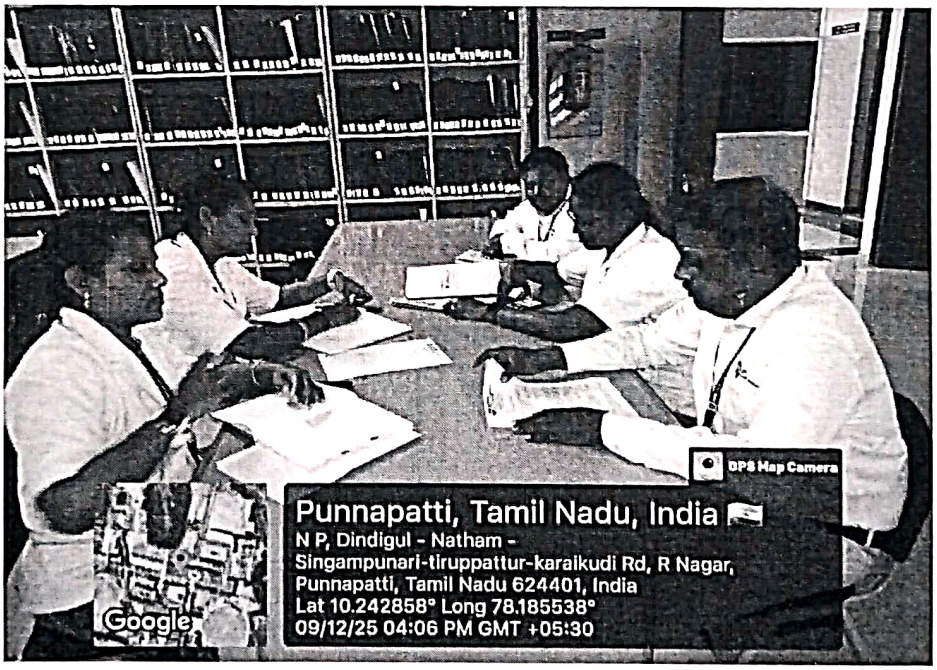
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TEACHING AND LEARNING CENTRE (TLC)

Photo Gallery





Dr. M. Ramakrishnan, Co-ordinator discussing with members of TLC

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TLC- Coordinator (Dr. M Ramakrishnan)

Dean - IQAC (Dr K Manimala)

Director-Academics (i/c) (Dr. M. Ameena Banu)

Principal

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