NPR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS), NATHAM

INSTRUCTIONS TO CANDIDATES

End-Semester / Supplementary Examinations

A. General Examination Instructions

1. The Hall Ticket will be issued to candidates only upon satisfying the attendance requirements and other eligibility conditions prescribed under the Rules, Regulations, and instructions issued by the Institution / University from time to time.

2. Candidates must keep their Hall Ticket safe until the completion of all End-Semester / Supplementary Examinations. No candidate will be permitted to appear for an examination without a valid Hall Ticket.

3. Candidates must verify the details printed on the Hall Ticket. Any discrepancy must be brought to the notice of the Controller of Examinations (CoE) Office immediately for necessary correction.

4. Candidates must affix their signatures in the space provided on the Hall Ticket immediately upon receipt.

5. Candidates must bring all permitted examination materials, including the Hall Ticket, Identity Card, blue/black pens, pencils, erasers, scales, etc., and keep them properly arranged at their allotted seats.

6. Candidates must occupy their allotted seats at least 10 minutes before the commencement of the examination.

7. Candidates will not ordinarily be permitted to enter the examination hall after the commencement of the examination. In exceptional circumstances, entry may be permitted within the first 30 minutes only with the written permission of the CoE / Principal / Chief Superintendent.

8. Under no circumstances will candidates be permitted to enter the examination hall after the expiry of the first 30 minutes from the commencement of the examination.

9. Candidates suffering from infectious diseases shall not be admitted to the examination hall, subject to applicable institutional guidelines.

10. Candidates must write only their Register Number in the space provided on the question paper. Any other writing or markings on the question paper or Hall Ticket are strictly prohibited.

11. Candidates must not bring any written or printed materials, loose papers, mobile phones, pen drives, iPods, smartwatches, programmable calculators, unauthorised data sheets, or other electronic gadgets into the examination hall. Possession of such materials will invite disciplinary action.

12. Before commencing the examination, candidates must write their Register Number, Semester, Course Code / Course Name, and Date of Examination in the appropriate spaces provided on the first page of the answer booklet. These details must not be written elsewhere in the answer booklet or on any additional attachments, such as drawing sheets or Smith charts.

13. Candidates must not reveal their identity in any form in the answer scripts or attempt to canvass, directly or indirectly, for the award of marks. Any such violation will attract disciplinary action.

14. Candidates must maintain silence and must not communicate with or seek assistance from other candidates during the examination. Any clarification required must be sought only from the Hall Invigilator.

15. Candidates will not be permitted to leave the examination hall during the last 45 minutes of the examination. Candidates who leave the hall during the examination will not be permitted to re-enter.

16. Candidates may use only approved geometric instruments, non-programmable calculators, data books, and statistical tables, wherever permitted for the respective examinations.

17. Candidates must hand over their answer booklets to the Hall Invigilator before leaving the examination hall.

18. Candidates involved in any form of examination malpractice will be dealt with strictly in accordance with the malpractice norms and regulations in force at the Institution / University.

19. Candidates must produce their Hall Tickets whenever demanded by the Hall Invigilator, Chief Superintendent, Anna University Representative, or Squad Members.

B. General Examination Dress Code Guidelines

Candidates are expected to maintain a neat, formal, and disciplined appearance while attending examinations.

1. Boys / Male Students

- Mandatory Attire: Formal shirts and formal trousers. Shirts should be plain or in standard formal designs.
- Footwear: Formal shoes with socks.
- Prohibited Items:
    - Jeans, cargo pants, T-shirts, shorts, and low-waist trousers.
    - Printed, flashy, or jazzy shirts.
    - Rolling up full sleeves.

    - Earrings, bracelets, pouches, and smartwatches.
- Hair and Grooming: Hair must be neatly trimmed and properly maintained.

2. Girls / Female Students

- Mandatory Attire: Formal salwar kameez or churidar.
- Prohibited Items:
    - Leggings, Patiala pants, jeans, and sleeveless tops.
    - Transparent or inappropriate attire.
    - Unpinned dupattas.
- Hair and Grooming: Hair must be neatly combed and properly tied.

C. Important Instructions

1. Strict discipline and decorum must be maintained inside the examination hall.
2. Mobile phones, smartwatches, and other unauthorised electronic devices are strictly prohibited.
3. Candidates must strictly adhere to the examination instructions and dress code prescribed by the Institution.
4. Violation of examination rules will result in appropriate disciplinary action.